



NAJIT 45th Annual Conference – Request an Invoice

May 17-19, 2024 / OMNI Providence Hotel, Rhode Island

Form Instructions:

This form is for government agencies to request an invoice to submit payment on behalf of an employee. Complete pages 1-2, and email the completed form to hq@najit.org. We will create a temporary registration and email you an invoice. Payment must be received before the event begins, or your registration will be canceled.

Total Registration cost: \$_____

Attendee Name _____

Organization _____

Address _____

City _____ State _____ Zip code _____

Telephone _____ Email _____

Language Pair _____ First Time Attendee: YES / NO

Do you have a special request for the Saturday luncheon?: VEGETARIAN / VEGAN (The meal will be gluten-free, please tell your server about your request)

Circle all states and organizations you are requesting continuing education credit for: AZ, ATA, CA (CIMCE), CCHI, CO, DE, FL, ID, IA, KY, MD, MA, MI, MS, MO, NE, NV, NM, NC, OH, OK, OR, PA, RID, TN, TX, UT, WA, and WI. Please view our website to verify CEUs were granted from these entities.

Consent to use of photographic images: Registering for this conference constitutes agreement to NAJIT's use and distribution of images of attendees in photographs and videos.

Signature: _____

PLEASE NOTE IMPORTANT DEADLINES AND POLICIES:

Early Bird Deadline:

April 1, 2024 (11:59 pm EDT)

Hotel Registration Deadline:

April 26, 2024

Advanced Conference Registration Closes:

May 14, 2024 (11:59 pm EDT)

Last Day for Refund:

April 17, 2024 (11:59 pm EDT)

Refund Policy:

Refunds will be provided if requested up to 30 days before the conference. There is a \$35 processing fee for all canceled registrations. No Refunds will be given after the above deadline.





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Attendee Name: _____

Pre-Conference Workshops, Friday, May 17, 2024	
Morning workshops are from 9:00 AM—12:00 NOON Afternoon workshops are from 2:00 PM—5:00 PM (w/ a 2-hour break for lunch on your own)	
	Rate
Morning Workshops (workshops run concurrently):	
ANATOMY OF A DEPOSITION [ETHICS] – Judy Jenner	
INTERPRETING AT THE SPEED OF COURT: TECHNIQUES TO KEEP PACE WITH FAST SPEAKERS [ETHICS]– James Plunkett III	
HOW TO PREPARE FOR AN INTERPRETING EXAM – Corinne McKay	
SECOND SIGHT: A NEW APPROACH TO SIGHT TRANSLATION FOR SIMULTANEOUS – Agustin Servin de la Mora	
Afternoon Workshops (workshops run concurrently):	
LANGUAGE BUILDING BLOCKS FOR EXPERT PERFORMANCE IN THE SIMULTANEOUS MODE AND BEYOND [ETHICS] – Janis Palma	
MASTERING THE COURTROOM: A COMPREHENSIVE GUIDE TO IMMIGRATION PROCEEDINGS – Francesca Samuel	
EMPOWERING LEGAL INTERPRETERS WITH AI TOOLS [ETHICS] – Tianlu Redmon	
IMPROVING YOUR MEMORY – Javier Castillo Jr.	
BUILDING A NOTE TAKING SYSTEM FROM THE GROUND UP – Ellen Wingo	
Court Tour (Maximum of 15 attendees)	
Main Conference Registration Saturday, May 18 – Sunday, May 19	
	Rate
Main Conference (Saturday & Sunday)	
Total Registration Fee	
<p>*To receive the student discount, you <u>must</u> be a NAJIT student member and enrolled in a university T&I degree program. STUDENT ATTENDEES ARE NOT ELIGIBLE TO RECEIVE A CERTIFICATE OF ATTENDANCE</p>	





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Main Conference Registration (June 3 & 4)

Registration includes access to sessions offered on June 3 and June 4. This registration also includes admission for 1 to the following events: The Friday Welcome Event, the Saturday Annual Meeting and Luncheon, and the Saturday Evening Reception.

	NAJIT Member	Nonmember	Student*
Early-Bird Registration (by April 1)	\$475	\$580	\$290
Regular Registration (after April 1)	\$575	\$680	\$390
Late Registration (after May 6)	\$675	\$780	\$490

*To receive the student discount, you must be a NAJIT student member and enrolled in a university T&I degree program.

STUDENT ATTENDEES ARE NOT ELIGIBLE TO RECEIVE A CERTIFICATE OF ATTENDANCE

Items included with the Main Conference Registration:

- Morning and afternoon coffee breaks with a light snack
- Friday evening welcome event – Appetizers and cash bar
- Three-course lunch during the Annual Meeting on Saturday
- Saturday evening reception – Heavy appetizers and cash bar

3- Hour Pre-Conference Workshops (June 2, per workshop)

	NAJIT Member	Nonmember
Early-Bird Registration (by April 1)	\$130	\$175
Regular Registration (after April 1)	\$155	\$200
Late Registration (after May 6)	\$180	\$225

Pre-Conference Workshop Sponsor:




The pre-conference workshop, *Mastering the Courtroom: A Comprehensive Guide to Immigration Proceedings*, is being sponsored by **SOSi**. SOSi is providing attendees with a \$75 subsidy. The discount will be automatically deducted from the online ticket price. The subsidy is available until funds are exhausted.





National Association of Judiciary Interpreters & Translators
 5555 Glenridge Connector, Suite 200
 Atlanta, GA 30342
 Tel: 404-566-4705

MEMBERSHIP APPLICATION						
<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr.		Name:				
Position Title:						
Company Name:						
<input type="checkbox"/> Home <input type="checkbox"/> Business		Address:				
City:			State:		ZIP:	
Country:						
<input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Cell		Phone Number:				
Email:				Website:		
MEMBERSHIP TYPE						
<input type="checkbox"/> Active	<input type="checkbox"/> Associate	<input type="checkbox"/> Student **		<input type="checkbox"/> Organization (non-profit)	<input type="checkbox"/> Corporate	<input type="checkbox"/> Corporate Sponsor
	ACTIVE	ASSOCIATE	STUDENT	ORGANIZATION	CORPORATE	CORP SPONSOR
Dues	\$125	\$105	\$60	\$250	\$250	\$500
Suggested SSTI Donation	\$35	\$25	\$10	\$65	\$100	\$100
Total	\$160	\$130	\$70	\$315	\$350	\$600
PAYMENT DETAILS						
Payment Method:		<input type="checkbox"/> Check enclosed payable to NAJIT		Credit Card: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Amex		
<input type="checkbox"/> Yes, I would like my membership to auto-renew each year (You will receive an email reminder)						
Amount: \$		Card #:				
Name on Card:						
Billing Address:				City:		State:
Zip:		CVV Code:			Exp. Date: /	
Signature:						
STUDENT INFORMATION (REQUIRED FOR STUDENT MEMBERSHIP)						
*To qualify as a student member, you must be enrolled in a translation or interpreter degree program.						
Program Name:						
Name of School:						
Student ID #:				ID Expiration Date:		
 Mail completed form with payment to:		NAJIT 5555 Glenridge Connector, Suite 200 Atlanta, GA 30342			Phone: 404-566-4705	

Contributions or gifts to NAJIT are not deductible as charitable contributions for federal income tax purposes. However, dues payments may be deductible by members as ordinary and necessary business expenses to the extent permitted under IRS Code. Contributions to the Society for the Study of Translation and Interpretation (SSTI), a 501(c)3 educational organization, are fully tax- deductible to the extent allowed by law.