

2024 NAJIT CONFERENCE SCHOLARSHIP PROGRAM

DEFINITIONS AND POLICIES

NAJIT Conference Scholarship Program

This program of the National Association of Judiciary Interpreters and Translators (NAJIT), makes it possible for a maximum of five qualified applicants to be awarded a scholarship to attend NAJIT's 45th Annual Conference. Scholarship winners must be available to attend the annual conference from May 17 to 19, 2024, at the OMNI Providence Hotel in Providence, RI.

Eligible Applicants

To qualify, applicants must be currently enrolled in or have graduated from an academically accredited translation and interpreting (T&I) degree or certificate program in 2023 or 2024. There is no limit to the number of students or recent graduates who may apply from any one T&I Program, however, previous recipients of this scholarship may not reapply. Active members of NAJIT are eligible for this award only if they can verify their T&I student status. Continuing education credits will be granted only to scholarship recipients who are active members. To receive a conference certificate of attendance, selected scholarship recipients must upgrade their complimentary student membership to an active membership.

To ensure the academic accreditation of your Translation and Interpreting (T&I) degree or certificate program, please verify that your institution is listed on the U.S. Department of Education's Database of Accredited Postsecondary Institutions and Programs (DAPIP) at <https://ope.ed.gov/dapip/#/home>. Only programs from institutions found on this list will be considered eligible.

NAJIT Conference Scholarship Program

Successful NAJIT Conference Scholarship Recipients will be selected by the 2024 NAJIT Conference Scholarship Program panel of judges. Up to five award winners will be selected, and scholarships are not transferable.

NAJIT Conference Scholarship Award

Each successful applicant, will receive a "NAJIT Conference Scholarship" award which encompasses the following:

- Complimentary registration for NAJIT's Annual Conference
- A stipend of \$500 (in the form of a check to be presented at the conference) to be used however the recipient deems appropriate
- Complimentary registration for two half-day pre-conference workshops
- Complimentary student membership in NAJIT for one full year

Note: Transportation, lodging arrangements, and any other costs associated with travel are the sole responsibility of the NAJIT Conference Scholarship recipient. The award recipient will need to cover the expense of a three-night stay in the conference hotel. A discounted hotel rate is available for reservations made prior to April 26, 2024 (reservations should be made early as space is limited). If possible, NAJIT will assist award recipients in making roommate arrangements, but cannot guarantee that a suitable roommate

will be available. The following conference events are included in the NAJIT Conference Scholarship Award: the Friday evening Welcome Event, continental breakfasts on Saturday/Sunday, the group luncheon for the Annual Business Meeting on Saturday, and the Saturday evening reception.

In the event that an award recipient is unable to attend the conference and avail themselves of NAJIT's Conference Scholarship, the \$500 stipend shall be forfeited. The registration fees waived under the scholarship have no cash value.

Scholarship applications are available on the NAJIT website and must be submitted by **March 1, 2024**.

PROCEDURES

GENERAL INFORMATION

Questions regarding the NAJIT 2024 Conference Scholarship Program must be directed to the NAJIT Administrator, Susan Cruz, at hq@najit.org

APPLICATIONS

Applications for the NAJIT Conference Scholarship Program can be found [here](#).

Essays must be submitted electronically in a Word-compatible document. Scanned or PDF applications **will not** be accepted.

No mail-in applications will be accepted.

All applications must be received by **March 3, 2024**. Applications received after that date will not be considered.

All application forms and written queries sent to NAJIT must be in English.

Applications will not be considered by the judges if any section of the required information fields is left blank or incomplete.

SCHOLARSHIP RECIPIENT SELECTION PROCESS

- 1) NAJIT Headquarters will prepare the applications, assign each a number, and make copies for the Panel of Judges.
- 2) Three Judges will decide which applicants will be NAJIT Scholarship Recipients. The three Judges will be selected by the NAJIT Board of Directors and, ideally, will include T&I professionals and academics. NAJIT reserves the right to determine whether the full number of awards will be offered in any particular year.
- 3) Judges will reach their decision by **March 25, 2024**.
- 4) A report with the list of scholarship recipients will be prepared for the NAJIT Board of Directors.
- 5) The Chair of the NAJIT Board of Directors will notify all Scholarship Recipients of the results by **March 29, 2024**, immediately after the judges render their decision.
- 6) The judges' decision is final.
- 7) In the event a selected scholarship recipient is unable to accept the award, said recipient must inform NAJIT immediately by emailing hq@najit.org.
- 8) The final list of scholarship recipients will be published on the NAJIT website.

SCHOLARSHIP RECIPIENTS' RIGHTS AND RESPONSIBILITIES

RIGHTS

Scholarship recipients may attend as many sessions during the Conference as is practicable for them. All scholarship recipients must attend the Conference Scholarship Orientation and Scholarship Reception where they will meet each other, as well as the members of the NAJIT and SSTI Boards. This will give the scholarship recipients the opportunity to represent their school, learn about NAJIT, prepare for their duties during the conference, and express their opinions on matters of interest. The stipend check and a certificate will be presented to the scholarship recipients in attendance during the Saturday luncheon.

NOTE: Only scholarship recipients who are also Active NAJIT Members may cast ballots during pre-conference gatherings, or at any conference meetings.

RESPONSIBILITIES

Scholarship recipients will be assigned volunteer duties to perform at the conference, but will also be encouraged and expected to attend as many educational sessions as may be feasible.

Additionally, there will be specific times during which scholarship recipients will be "on-call." While on-call, the scholarship recipient will perform duties as directed by the Conference Coordinator or any person so designated by the Conference Scholarship Liaison or Conference Coordinator. If dismissed by the person overseeing that time period, the scholarship recipient will be free to attend the remainder of any session or activity they are assisting with, or any other conference session running concurrently. Scholarship recipients perform a variety of duties, including assisting at check-in, distributing hand-outs, collecting evaluations, and assisting the Conference Coordinator, Board Members, or any other person designated by the Conference Scholarship Liaison or Conference Coordinator.

The application can be found online at <https://najit.org/najit2024/>.

For further information, send an email to: hq@najit.org