

# **Certificate of Attendance Instructions**

## THERE ARE TWO WAYS TO REQUEST A CERTIFICATE OF ATTENDANCE:

#### **OPTION 1: PAPERLESS**

Attendees will need to share feedback to receive a certificate of attendance. Attendees must submit a survey for *every session* where a certificate of attendance is required. Submitting a session survey via the NAJIT app will trigger a certificate of attendance to be emailed to you after the event. Use the step-by-step instructions below to submit feedback for sessions you attend.

### **OPTION 2: FILL OUT A PAPER FORM**

Get a paper form at the conference registration desk (a limited number of paper forms will be available). Drop your completed form off at the registration desk at the conclusion of the conference.

NOTE: If you use the app and submit a paper form, we will use the paper form in case of discrepancies.

#### HOW TO SUBMIT A SESSION SURVEY USING THE NAJIT APP

- 1. Open the NAJIT APP. Tap the three-bar icon in the upper left corner. Tap "Events".
- 2. Tap on the NAJIT 44<sup>th</sup> Annual Conference.
- 3. Tap on "AGENDA" at the top of the screen. Scroll to locate the session you wish to complete a survey.
- Tap on it to open it. Scroll to the bottom of the screen. Underneath the presenters is the survey. Answer the five questions and click "vote" to submit your responses.

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2)*(1-	🕸 Settings		Q Las Vegas, Nevada		Conference Events	the amount of content
ADVOCACY			Conference		Friday, 08:00 AM - 07:30 PM	Just Right
Advocacy in action. Your NAJIT		ЛТ	National Association of Judicary	NAJIT 44th Annual	Exhibitor Hours - Celebrity Ballroom I	Too Long
The Public Defender's Office of the		ie	44th Annual Conference	Registration	Conference Events	Too Short
Hudson region of NJ approached NAJIT about an urgent matter			Las Vanas NV	Jun 2, 08:00 AM - Jun 4, 01:00 PM	Friday, 09:00 AM - 12:00 PM	What did you like most
related to the application of remote interpreting during the State versus		ote	More Information	3667 S Las Vegas Blvd	Analyze This: Analyze, Prepare	session?
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#Advocacy			Education 7th Internets		Boothcamp style Workshop 🖂	VOTE

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#### Analyze This: Analyze, Prepare and Interpret [LN]

 Celebrity Balkroom 2
Friday, 09:00 AM - 12:00 PM
\*\* Pre-Conference Workshop: Available to pre-registered attendees (Check the back of your name badge to see which pre-conference workshops you registered for). \*\*

registered for). \*\* Agustin de la Mora and James Plunkett present a highly interactive skil-building workshop for the simultaneous mode. Designed for basic to intermestidate skill levels, participants in this workshop will leann to detect discourse patterns used in court proceedings. Narrative, descriptive, types are used in court all the time. By interpreting, recording and self-evaluating court proceedings using real court material, participants will gain a new way to approach their preparation for both simple and complex assignments. Participants must bring a recording device and headsets. This is a great chance to apply the interpreting interpreter ducation. Participants must bring a recording device and headset.



You will receive your certificate of attendance via email within 30-days of the conference.