



National Association of Judiciary Interpreters & Translators  
2002 Summit Blvd., Suite 300  
Atlanta, GA 30319  
ph: 404-566-4705

## NAJIT Nominations Procedure

NAJIT holds elections for Directors' positions (two-year terms) every year. The Nominations Committee shall propose candidates for each elective position that becomes vacant that year.

The NAJIT bylaws, Article IV, Section II - Eligibility, establishes eligibility as follows:

"Any Active Member who attains two years of continuous membership as an Active Member in good standing as of the return date specified on the 'Call for Nominations' shall be eligible for nomination to the Board of Directors."

NAJIT members may propose themselves to the Nominations Committee as potential candidates, be proposed by other members, or be approached by the Nominations Committee. Nominations should be sent via email to [nominations@najit.org](mailto:nominations@najit.org).

## Deadlines

A Call for Nominations shall be distributed at least 180 days before the election via email, and other NAJIT media. <sup>1</sup>

The Nominations Committee shall inform each person as they are nominated and verify their interest in serving. Once their interest is confirmed, they shall receive all necessary information regarding their service as Directors. This will include all logistical information regarding expected board meeting times during the annual conference and beyond so they may have sufficient time to plan accordingly. Candidates must accept their candidacy in writing at least 150 days before the election. The committee shall verify the membership status of each candidate with headquarters.

The committee will send the slate of candidates, along with their written acceptances, to NAJIT Headquarters at least 120 days before the election. Once the Board has been informed of the slate of candidates, it will be published to the membership.

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<sup>1</sup> NAJIT collects proxies via electronic means, but the election of board members is officially held at the annual meeting. The date of the 2022 election is June 4, 2022. Therefore, the call for nominations should go out by December 6, 2021. The slate of nominees should be completed and sent to the Board by February 4, 2022. The slate of candidates should be announced, and electronic proxy collection should begin by April 15, 2022.